Colonial Beach Public Schools
Grading Procedures & Expectations
2026-2027

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Mrs. Michele Coates, CBES Principal	Ms. Candace Polz, Elementary School Teacher
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Chart of Acronyms and Definitions	
CBPS: Colonial Beach Public Schools	DE: Dual Enrollment
RCC: Rappahannock Community College	GPA: Grade Point Average
CBGS: Chesapeake Bay Governor's School	NHS: National Honor Society
NNTC: Northern Neck Technical Center	ISS: In-School-Suspension
Alt Ed: Alternative Education	OSS: Out-of-School-Suspension
SOAR: Virginia 529: An Early Commitment Scholarship Program	

GRADING SCALES

Academic Grading Scales for PreK-2:

Explanation of Academic and Work Habits Symbols	
1	The student's performance is below the standard, and the student requires significant teacher support, re-teaching, and additional practice.
2	The student's performance is approaching the standard, and the student applies learned skills with teacher support.
3	The student's performance meets the standard, and the student produces quality work with little or no teacher support.
4	The student's performance exceeds the standard, and the student consistently produces outstanding work independently.
/	Not assessed at this time.

Specials' Grading Scales for 3-5:

Explanation of Specials' Grading Symbols	
E	Exceeds Expectations
M	Meets Expectations
N	Needs Improvement
U	Unsatisfactory

Grading Scale for grades 3-12:

Grade	Academic Grade Ranges
A	90-100
B	80-89
C	70-79
D	60-69
F	Below 60
P/F	Pass or Fail
I	Incomplete

Quality Point Scale: All classes taught at CBPS, NNTC, CBGS, and RCC are assigned grade-point values as follows:

Grade	Academic Courses	Honors Courses	AP/DE
A	4 points (90-100)	4.5 (90-100)	5 (90-100)
B	3 points (80-89)	3.5 (80-89)	4 (80-89)
C	2 points (70-79)	2.5 (70-79)	3 (70-79)
D	1 point (60-69)	1.5 (60-69)	2 (60-69)
F	0 points (below 60)	0 points (below 60)	0 points (below 60)

***All graded assignments will be converted from points to a percentage on a 100 point scale.**

Weighting of College Level Courses: Honors courses will continue to carry an additional .5 quality point. College-level courses (Dual Enrollment) will continue to carry an additional 1.0 quality point.

GPA Requirements for Student Organizations and Recognition: The minimum NHS eligibility GPA requirement is 3.5 for grades 9 through 12. The minimum NJHS eligibility requirement is a 90% average in core courses for grades 6 through 8. The Honor Graduate GPA range is 3.5-3.99. The Distinguished Honors Graduate GPA is 4.0 or higher.

Department Honor Cords	
Business & Marketing/CTE - Purple	History - Silver
English - Green	Honors Graduate - Black & Gold
Fine Arts - Pink	Math - Blue
Foreign Language - Green & White	Science - Yellow
Health & Physical Education - Blue & White	SOAR - Light Blue

Transcribing Grades for Transfer Students: CBPS recognizes that different school districts and different states utilize different grading scales. As students transfer to CBPS, official transcripts are requested from the sending school. Grades are transcribed for transfer students based on the letter grade earned at the previous school. This letter grade for the transfer student is used to calculate the grade point average based on CBPS's quality point scale that is applicable. It should be noted that CBPS does not weight all courses.

GRADING PROCEDURES

CBPS grading procedures are put into place to clearly, accurately, consistently, and fairly communicate learning progress and achievement to students, families, postsecondary institutions, and prospective employers.

Missed Work Due to Absences: Upon returning to school, students will request any missed coursework. In partnership with the teacher, students will be responsible for collecting and completing all missed work. Students are granted a total of seven calendar days to complete assigned make-up work. Failure to meet this timeline may result in a zero. Exceptions and extensions may be given for extenuating circumstances.

Missed Work Due to ISS/Alternative Education: Students will receive their work from their teachers for the day they are serving ISS or attending Alternative Education.

Missed work due to OSS: Students are responsible for asynchronous learning while serving OSS, in addition to completing all classroom assignments given on the day(s) of OSS. Assignments can be picked up in the front office the day following the assignment of OSS. Students are granted a total of seven calendar days to complete the assigned make-up classwork. Work not completed may result in a zero. Exceptions and extensions may be given for extenuating circumstances.

Retake Policy: All students are allowed to retake summative assessments (tests and unit tests) one time, within a seven-day window following the date of the initial assessment. The highest grade will be reflected in the grade book. Students who failed the initial summative assessment will receive remediation before retaking an alternate assessment. Students who passed their assessment and want to take the retake must request it within seven days. Exceptions and extensions may be given for extenuating circumstances.

Failing or Declining Grades or Conduct: Teachers will contact parents if a student has a notable decline in grades or has achieved a D or F or in conduct of an N or U.

Grading Requirements:

- A minimum of two grades per course will be assigned and entered weekly
- A minimum of three summative assessments (tests/projects/research papers/benchmarks) per course will be entered per nine weeks
- Benchmark assessments will be counted as a summative grade in grades 3-12. Benchmarks will not include retakes.
- A minimum of two quizzes per course will be entered per nine weeks
- Teachers will ensure all weighted categories are included per a nine-week grading period
- After assignment due dates, teachers will enter the grade in PowerSchool within 5 school days
- For missing assignments, a -0- will be entered into the grade book as a place holder until the assignment is completed and submitted.
- At the end of each quarter, if a student's grade is lower than 50%, his/her overall average will be overridden to 50%
- Courses accessed through Virtual Virginia, Edgenuity, or any other online platform are governed by the grading policies of that platform. Additionally, courses accessed through RCC, CBGS, NNTC, or any other campus outside of CBPS are governed by the grading policies of that institution/organization.

Division Course Weights	
45%	Tests/Projects/Research Papers/Benchmarks
25%	Quizzes
30%	Classwork/Homework/Skills Practice

HOMEWORK PROCEDURES

Homework provides an essential communication link between the school and the home. One measure of a

program or course is the quality of the work done at home by the student. A strong home-school partnership, with many lasting benefits for the individual student and his/her family, can be greatly enhanced by a sound program of homework. In addition, homework should be an important tool in developing independent thought, self-direction, and self-discipline. It can assist the student in developing good work habits and in the wise use of time.

PreK-7*: Students are expected to read for twenty minutes per night and complete additional teacher-assigned tasks across other content areas (math, history, and science). Students should spend no longer than sixty minutes on homework. Independence is encouraged. Parents/guardians (s) should reach out to their child's teacher if homework is taking longer than sixty minutes to complete.

Grades 8 - 12*: Homework is used as a compass to gauge student learning. Teacher-assigned tasks across content areas are expected to be completed. Typically, students should not be assigned more than thirty minutes of homework per night, per class. Parents/guardians (s) should reach out to their child's teacher with concerns about the amount of homework being assigned or the length of time it is taking their child to complete homework assignments.

*Additionally, students may also complete tasks from the regular school day that were not finished in class and/or study for assessments.